



MINUTES OF THE POLICY COMMITTEE MEETING

TUESDAY, OCTOBER 25, 2016

Minutes of the Policy Committee Meeting held on Tuesday, October 25, 2016 at 5:15 p.m. in the Holy Cross Community Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 5:15 p.m. by Policy Committee Chair Vernal.

1. Opening Prayer

The meeting was opened with a prayer by Trustee Sicoli.

2. Attendance

Committee Members	Present	Present Electronically	Absent	Excused
Pat Vernal (Committee Chair)	✓			
Kathy Burtnik	✓			
Dino Sicoli	✓			

Trustees:

Frank Fera

Student Trustees:

Kira Petriello

Nico Tripodi

Staff:

John Crocco, Director of Education

Yolanda Baldasaro, Superintendent of Education

Frank Iannantuono, Superintendent of Education/Human Resources

Lee Ann Forsyth-Sells, Superintendent of Education

Anna Pisano, Administrative Assistant, Corporate Services & Communications Department
/Recording Secretary

3. Approval of Agenda

Moved by Trustee Burtnik

THAT the October 25, 2016, Policy Committee Agenda be approved, as presented.

APPROVED

4. Declaration of Conflict of Interest

No Disclosures of Interest were declared with any items on the agenda.

5. Minutes of the Policy Committee Meeting of September 27, 2016

Moved by Trustee Burtnik

THAT the Policy Committee approve the minutes of the Policy Committee Meeting of September 27, 2016, as presented.

APPROVED

6. Policies

ACTION REQUIRED

POLICIES - FOR RECOMMENDATION TO NOVEMBER 8, 2016 COMMITTEE OF THE WHOLE MEETING

6.1 Administration of Oral Medication to Students Under the Age of 18 During School Hours Policy (302.2)

Yolanda Baldasaro, Superintendent of Education, presented feedback received from the vetting process and highlighted amendments to the Administration of Oral Medication to Students Under the Age of 18 During School Hours Policy (302.2) following the vetting process.

Following discussion, the Policy Committee recommended the policy be deferred to the November 22, 2016 Policy Committee meeting.

POLICIES - PRIOR TO VETTING

6.2 Assessment, Evaluation, Reporting and Homework Policy (301.10)

Lee Ann Forsyth-Sells, Superintendent of Education, presented the Assessment, Evaluation, Reporting and Homework Policy (301.10).

The Policy Committee suggested the following amendments:

POLICY STATEMENT

- No amendments

ADMINISTRATIVE PROCEDURES

- Repeat first paragraph under Determining the Lower Limit of Marks Below 50 Per Cent to Assessment Practices for Evaluation of Student Achievement and The Meaning and Use of “I” – Grades 1 to 10. Change “*his/her*” to “*their*”

The Policy Committee requested that the Assessment, Evaluation, Reporting and Homework Policy (301.10), be vetted from October 26, 2016 to January 13, 2017 with a recommended deadline for presentation to the Policy Committee in January 2017, for consideration to the Committee of the Whole and Board in February 2017.

6.3 Catholic Leadership: Principal & Vice-Principal Selection Policy (202.2)

Frank Iannantuono, Superintendent of Education/Human Resources, presented the Catholic Leadership: Principal & Vice-Principal Selection Policy (202.2).

The Policy Committee suggested the following amendments:

POLICY STATEMENT

- Remove “*selection process,*” from 4th paragraph.

ADMINISTRATIVE PROCEDURES

- Page 3 Bullet 1 add “*or equivalent course*”
- Page 6 under Formation of Potential Principal and Vice-Principal Pools add “*Prior to placement into the Principal or Vice-Principal Pool, the Director of Education will consult with the Board prior to confirmation into the Principal or Vice-Principal Pool.*” Change “*with inform*” to “*after discussion with*”.

The Policy Committee requested that the Catholic Leadership: Principal & Vice-Principal Selection Policy (202.2), be vetted from October 26, 2016 to January 13, 2017 with a recommended deadline for presentation to the Policy Committee in January 2017, for consideration to the Committee of the Whole and Board in February 2017.

6.4 Student Suspension – Safe Schools Policy (302.6.4)

Superintendent Forsyth-Sells, presented the Student Suspension – Safe Schools Policy (302.6.4).

The Policy Committee suggested the following amendments:

POLICY STATEMENT

- No amendments

ADMINISTRATIVE PROCEDURES

- No amendments

The Policy Committee requested that the Student Suspension – Safe Schools Policy (302.6.4), be vetted from October 26, 2016 to January 13, 2017 with a recommended deadline for presentation to the Policy Committee in January 2017, for consideration to the Committee of the Whole and Board in February 2017.

6.5 Student Expulsion – Safe Schools Policy (302.6.5)

Superintendent Forsyth-Sells, presented the Student Expulsion – Safe Schools Policy (302.6.5).

The Policy Committee suggested the following amendments:

POLICY STATEMENT

- No amendments

ADMINISTRATIVE PROCEDURES

- No amendments

The Policy Committee requested that the Student Expulsion – Safe Schools Policy (302.6.5), be vetted from October 26, 2016 to January 13, 2017 with a recommended deadline for presentation to the Policy Committee in January 2017, for consideration to the Committee of the Whole and Board in February 2017.

INFORMATION

6.6 Policies Currently Being Vetted (September 28, 2016 – November 9, 2016)

- Access to Board Premises – Safe Schools Policy (302.6.3)
- Progressive Student Discipline Policy (302.6.9)
- Accessibility Customer Service Policy (800.8.1)

6.7 Policy and Guideline Review 2016-2017 Schedule

Director Crocco presented the Policy and Guideline Review 2016-2017 Schedule.

7. Date of Next Meeting

November 22, 2016 – Start time to be determined and posted on the Board website as well as on the agenda cover sheet.

8. Adjournment

The meeting adjourned at 6:35 p.m.